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Community Committee

Leeds City Council

Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

Meeting to be held in Bramley Lawn, off Rossefield Approach, Bramley, Leeds, LS13 3RU
Wednesday, 19th September, 2018 at 6.00 pm

Councillors:

A Lowe	-	Armley;
J McKenna	-	Armley;
A Smart	-	Armley;
C Gruen	-	Bramley and Stanningley;
J Heselwood	-	Bramley and Stanningley;
K Ritchie	-	Bramley and Stanningley;
H Bithell	-	Kirkstall;
J Illingworth	-	Kirkstall;
F Venner	-	Kirkstall;

INFORMAL COMMUNITY COMMITTEE WORKSHOP ON UNIVERSAL CREDIT WILL START AT 6:00PM FINISHING AT APPOXIMATELY 7:30PM

Co-optees

John Barber	Armley Ward
Hazel Boutle	Armley Ward
Eric Bowes	Armley Ward
Jonathan Butler	Bramley & Stanningley Ward
Annabel Gaskin	Bramley & Stanningley Ward
Stephen McBarron	Bramley & Stanningley Ward
	Kirkstall Ward
	Kirkstall Ward
	Kirkstall Ward

Agenda compiled by: Debbie Oldham 0113 37 88656
Governance Services Unit, Civic Hall, LEEDS LS1 1UR

Images on cover from left to right:
Armley - Armley Mills; Armley Library (old entrance)
Bramley & Stanningley - war memorial; Bramley Baths
Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			THEMED MEETING AND WORKSHOP - UNIVERSAL CREDIT The themed meeting and workshop of the Inner West Community Committee will focus on Universal Credit. In attendance for this section of the meeting will be officers from: • Department of Work & Pensions • Housing Leeds The workshop will start at 6pm with the formal business meeting of the Community Committee following at 7:30pm.	1 - 4
1			**APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS** To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			**EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC** 1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If the recommendation is accepted, to formally pass the following resolution:- RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-'	
3			**LATE ITEMS** To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes.)	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS** To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			**APOLOGIES FOR ABSENCE** To receive any apologies for absence.	
6			**OPEN FORUM / COMMUNITY FORUMS** In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
7	Armley; Bramley and Stanningley; Kirkstall		**MINUTES - 20TH JUNE 2018** To approve the minutes of the meeting held on 20th June 2018.	5 - 12
8			**MATTERS ARISING**	
9	Armley; Bramley and Stanningley; Kirkstall		**INNER WEST COMMUNITY COMMITTEE BRIEFING NEIGHBOURHOOD TEAMS - SEPTEMBER 2018** To receive the report of the Chief Officer Access and Care Delivery, Adult Social Care, to update the Community Committee on the progress with Strengths Based Social Care across the city, to draw attention to local features of the new approach to service delivery. (Report attached)	13 - 16

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10	Armley; Bramley and Stanningley; Kirkstall		**FINANCE UPDATE REPORT** To receive the report of the West North West Area Leader to update Members on the projects funded through the Inner West Wellbeing, Youth Activities Fund and Capital budgets. It presents projects for approval and outlines funding availability for the 2018/19 financial year. (Report attached)	17 - 24
11	Armley; Bramley and Stanningley; Kirkstall		**COMMUNITY COMMITTEE UPDATE REPORT** The report of the West North West Area Leader (Citizens and Communities) updates the Community Committee on the work of the sub groups of the Committee: Children and Young People and Environment. This report updates the Committee on community events, local projects and partnership working that has taken place in the area since the last meeting. (Report attached)	25 - 32
12			**DATE AND TIME OF NEXT MEETING** The next meeting of the Inner West Community Committee will be on 21st November 2018 at 6:00pm. Venue to be confirmed.	
			VENUE DETAILS AND MAP	33 - 34

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			THIRD PARTY RECORDING PROTOCOL Third Party Recording Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	

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Inner West Community Committee, 19th September 6pm, Bramley Lawns

Universal Credit briefing note from Housing Leeds

Background

- Full service launches in Leeds on the 10 October 2018. Applies to new claimants for all situations **except** where the household has 3+ children. New claimant households with 3+ children will move onto UC after 1 February 2019.
- Under live service we had around 1400 tenants who claimed UC in total.
- We estimate we will have between 300 and 550 new claims a month under full service.
- These estimates are an average, with some months being higher e.g. January 2019 could be as high as 800 new UC cases, fuelled by the end of seasonal temporary work.
- Between mid-2019 and 2023 DWP will launch a programme of managed migration where claimants of legacy benefits have to move to UC. We estimate that 21k LCC council tenants will be on UC following migration.
- No details are available on how the migration programme will be undertaken, but as Leeds is near the end of the full service programme, it seems possible we will be in the later phases of migration.

Service Offer

- We are developing our service offer to ensure we are able to deliver the wrap round service we developed during live service to as many tenants as possible, ensuring we prioritise the most vulnerable customers.
- We will make sure tenants claiming UC are aware of how to access an advance payment and re-assured we will not be taking legal action why they are waiting for a claim to be processed.
- We are developing a triage approach where we can offer advice and guidance to those who are able to make and manage their own claim, along with a standard wrap round service and an enhanced service to the most vulnerable.
- We have been working closely with colleagues in Customer Services to ensure a joined up approach, sharing a common customer contact database and referral arrangements for UC, along with common service standards e.g. for budgeting support.
- In order we are able to focus our Enhanced Income Officers time on UC cases we are mainstreaming support for Under Occupation cases to generic Housing Officers. Housing Officers (Income) will support those affected by the benefit cap. Training and support has been put in place to ensure a smooth transition.
- We are working with Finance to develop our Direct Debit Service offer to include every day monthly direct debits for tenants. This will allow tenant's to set the date of

their rent direct debit to ensure they have sufficient funds in their account and assist with their budgeting and planning.

Enhanced Income Officers

- Matrix management arrangements have been reviewed and the Enhanced Income Officers are now line managed by Housing Managers in our local area housing teams with support from the Income Team.
- This will ensure effective local preparation for full service and contributes to the mainstreaming of universal credit work.
- Recruitment to vacancies is being undertaken as part of wider C3 recruitment to ensure a full team at the launch of full service.

Staff Training/Upskilling

- A full training programme is being delivered to prepare our staff teams for full service.
- The DWP have delivered 2 awareness sessions to our staff teams, with 2 further sessions booked in prior to the launch of full service.
- Specialist welfare benefit consultancy Housing Systems are delivering a training programme for our staff teams providing a different perspective. This consists of:
    - 6 x half day training sessions for our Heads of Service, Area/Service Managers, Housing Managers and Housing Team Leaders.
    - 3 x 2 day courses to our Enhanced Income Officers, Housing Officers Income and Universal Credit Champions. The Day 1 of these courses runs prior to the launch of full service, with Day 2being shortly after the launch of full service so that officers can bring real life experiences and questions into the training.
    - 2 x 1 day course for Enhanced Income Officers and Housing Officers (Income) on how to calculate Universal Credit Entitlement. This will allow us to provide support to claimants who believe their claim has been calculated incorrectly.
- Training is being provided cascaded in house by the Income Team.

Staff communications

- We are developing an upbeat and positive communications plan to ensure that all staff are prepared for the launch of full service. This will include ongoing information to ensure that our staff teams are aware of how UC works and our approaches to support our tenants to be able to make and maintain their claims.

Partnerships

DWP

- We have recently signed up to Trusted Partner status with the DWP which gives us access to the DWP Landlord Portal. We are able to use the landlord portal to verify the tenants housing costs used to assess their application and to apply for an Alternative Payment Arrangement (APA). DWP will implement our requests through the portal in good faith. This should assist with claims being paid promptly.
- We are working with DWP to jointly fund 2 of our Enhanced Income Officers who will work 3 – 3.5 days a week in DWP offices around the city. This will give us an opportunity to develop joint working and understanding across the organisations and teams in order to be able to support tenants, establish effective joined up working practices and to be able to problem solve recurring issues and specific cases.

Statistics

June 2018 figures:

- We have had 1,365 tenants claim Universal Credit during live service. Of these 457 are still claiming UC claims. As there have been no new live service claims the number is reducing.
- We have had 335 tenants affected by the benefit cap, which has reduced from 385 a year ago.
- We have had 4,351 under occupation cases and were working with 1,867 tenants in arrears and affected by the charge. Both the numbers of tenants in arrears and the amount owing has reduced over the last 12 months.

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INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 20TH JUNE, 2018

PRESENT: Councillor J Heselwood in the Chair

Councillors H Bithell, C Gruen, J Illingworth, A Lowe, K Ritchie and F Venner

CO-OPTEES PRESENT

Hazel Boutle, Jonathan Butler, Annabel Gaskin, Dave Gilbert, Steve Harris, Stephen McBarron

CHAIRS OPENING REMARKS

The Chair welcomed everyone to the first Inner West Community Committee of the new municipal year.

The Chair thanked the previous Chair, Cllr. Venner.

The Chair informed the Community Committee that the meeting would be a business meeting, however future meetings would include a workshop.

The Chair invited all present to introduce themselves.

1 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

2 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

3 Late Items

There were no late items.

4 Declarations of Disclosable Pecuniary Interests

No declarations of disclosable pecuniary interests were made.

5 Apologies for Absence

Apologies for absence had been received from Cllrs. McKenna and Smart and also Eric Bowes, co-optee for Armley.

6 Open Forum / Community Forums

On this occasion no members of the public wished to speak.

7 Minutes - 21st March 2018

RESOLVED – The minutes of the meeting held on 21st March be approved as a correct record.

8 Matters Arising

Members had requested a meeting with Armley, Bramley & Stanningley Members to come up with a form of words to be submitted to Leeds Transport Conversation, as part of the consultation on the proposed bus lane along the A643.Members were informed that a submission had been sent to the Combined Authority as part of the wider consultation. Members asked to be kept updated.

Members had also suggested a meeting in relation to Community Infrastructure Levy. It was noted that this had also taken place and a form of words had been agreed and could be found at Item 12 Finance update point 18 of the submitted report.

9 Appointments to Outside Bodies

The report of the City Solicitor requested Members to note the appointment of Cllr. Julie Heselwood as Chair of the Community Committee for 2018/19 as agreed at the recent Annual Council Meeting, and also invited the Committee to make appointments to the following, as appropriate:-

- Outside Bodies as detailed at section 19 and Appendix 1 of the submitted report;
- One representative to the Corporate Parenting Board;
- Community Committee Champions; and
- Children's Services Cluster Partnerships.

Members were advised that the Community Committee were required to make three appointments 1 to Bramley Poors Allotment Trust; and 2 to Mary Jane Butler Trust.

In discussions the Kirkstall Members had decided that they wished all three Ward Members to be appointed to the Mary Jane Butler Trust with Cllr. Venner take the lead.

It was noted that a dedicated report in relation to Housing Advisory Panels could be found elsewhere on the agenda.

The submitted report informed Members that the Constitution requires that Community Committees appoint Member 'Champions' in several designated areas. The areas are:

- Environment and Community Safety;
- Children Services;
- Employment, Skills and Welfare; and
- Health, Wellbeing and Adult Social Care

It should be noted that the Inner West Community Committee split some of the areas as follows:-

- Environment
- Community Safety
- Children and Young People
- Health and Wellbeing
- Adult Social Care

The Chair advised the Committee that Cllr. Smart had agreed to provide specific information and updates in relation to women's health and wellbeing as part of the Health and Wellbeing work undertaken for the Committee.

The Community Committee has two sub-groups which support the work of the Community Committee. The Chairs of these sub-groups were appointed.

Appointments in relation to: Inner North West Planning Sub Group; Corporate Parenting Board; and the Children's Clusters namely Bramley and Armley Cluster Extended Services (ACES) were also appointed to.

RESOLVED – To:-

- Note the appointment of Cllr. Julie Heselwood as Chair of the Inner West Community Committee for 2018/19;
- Appoint Cllr. K Ritchie to the Bramley Poors Allotment Trust
- Appoint Cllrs. F Venner, H Bithell, and J Illingworth to the Mary Jane Butler Trust with Cllr. Venner as the lead;
- Appoint Cllr. J Illingworth as Environment Champion;
- Appoint Cllr. K Ritchie as Community Safety Champion;
- Appoint Cllrs C Gruen and H Bithell as Children and Young People Champions
- Appoint Cllr. A Lowe as Health and Wellbeing Champion;
- Appoint Cllr. F Venner as Adult Social Care Champion;
- Appoint Cllrs J McKenna and J Heselwood as Employment, Skills and Welfare Champions;
- Appoint Cllr. Illingworth as Chair of Environment Sub Group;
- Appoint Cllrs. Gruen and Bithell as Chair of Children and Young People's Sub Group;
- Appoint Cllrs. Gruen and Bithell to the Corporate Parenting Board;
- Appoint Cllr. Gruen to the Bramley Cluster;
- Appoint Cllr. Lowe to the Armley Cluster Extended Services (ACES); and
- Appoint Cllr. Illingworth to Inner North West Planning Sub Group.

10 Community Committee nominations to Housing Advisory Panels (HAP)

The report of the Chief Officer Housing Management was to seek Ward Councillor nominations from the Community Committee to the Inner West and Inner North West Housing Advisory Panels (HAPs).

An Officer from Housing Leeds attended the meeting.

The Committee were advised of a review taking place to look at the placement of the Kirkstall Ward within the Inner North West HAP.

The officer explained that for this current year 2018/19 the Kirkstall Ward would remain as part of the Inner North West HAP. This would allow for time to plan the alignment of the Inner West HAP and the Kirkstall Ward with a view that Kirkstall will become part of Inner West HAP in 2019/20.

RESOLVED – To appoint:

- Cllr. Bithell to Inner North West HAP
- Cllrs Ritchie and McKenna to Inner West HAP

11 Appointment of Co-optees to Community Committees

The report of the City Solicitor invited Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2018/2019 municipal year.

Kim Frangos a previously co-opted member of the Inner West Community Committee attended the meeting to inform Members of her new appointment as part of the Communities Team, she thanked the Committee for appointing her as a co-optee, saying that it had been an enjoyable experience. The Committee congratulated her on her appointment and wished her good luck in her new role.

The Chair informed the Members that Inner West and Inner East Community Committee were the only two committees to have co-optees. All the Members were supportive of co-optees to the Committee thanking them for their valuable input to the work of the Committee in the community.

Nominations had been received for three co-optees in each ward. The nominations were as follows:

- Armley
    - John Barber
    - Hazel Boutle
    - Eric Bowes
- Bramley & Stanningley
    - Jonathan Butler
    - Annabel Gaskin
    - Stephen McBarron
- Kirkstall

- Dave Gilbert
- Steve Harris
- Rosie McKenna

RESOLVED – To appoint the following co-optees to the Inner West Community Committee:

- Armley
  - John Barber
  - Hazel Boutle
  - Eric Bowes
- Bramley & Stanningley
  - Jonathan Butler
  - Annabel Gaskin
  - Stephen McBarron
- Kirkstall
  - Dave Gilbert
  - Steve Harris
  - Rosie McKenna

12 Finance Update Report

The report of the West North West Leader provided an update to Member on the projects funded through the Inner West Wellbeing, Youth Activities Fund and Capital budgets. It presented projects for approval and outlined funding availability for the 2018/19 financial year.

Members were informed that extra money had been added the small grants and skips budget, the balance available at 5th June 2018 was £10,267.

Point 5 of the report set out the minimum conditions for Delegated Decisions. It was noted that delegated decision had been taken since the last meeting which was set out at point 6 of the submitted report:-
Kirkstall Valley Development Trust - £5,000

Members were informed of an increase to the Community Committee budgets for 2018/19 which had been agreed by Leeds City Councils Executive Board. Point 8 of the submitted report provided the revised budgets for Wellbeing and YAF.

Members discussed a number of new applications:

- Deferred from March Committee: Bramley Community Centre, £10,000 – Approved £5,000 Revenue £5,000 Capital
- Queenswood Drive Gate, £807 – Approved Capital
- Kirkstall Education Cricket Club security gates, £2495 – Approved Capital
- 2nd Bramley Scouts Roof Project, £7,205 Capital Approved subject to the group securing match funding
- West Leeds Eagles Changing Rooms, £6,500 Approved Capital

- DJ School Sessions, £2720, Kirkstall Ward – Deferred

RESOLVED – To:-

a) Note the balance of the small Grants budget for 2018/19;
b) Approve the minimum conditions set out for delegated decisions;
c) Note the delegated decision taken since the last meeting;
d) Note the revised Wellbeing and YAF balances;
e) Consider the deferred Wellbeing application from March committee meeting;
f) Consider the new Wellbeing applications set out at points 11-15 of the submitted report;
g) Note the balance of the Capital Fund; and
h) Note the balance of the Youth Activities Fund.

Cllr. Lowe entered the meeting at 18:45 during the consideration of this item.

13 Community Committee Area Update Report

The report of the West North West Area Leader updated the Committee on the work of the sub groups of the committee: Children and Young People and Environment.

The report also provided the Committee with updates on community events, local projects and partnership working that had taken place in the area since the last meeting.

Members discussed the following:

- Improvements in childhood obesity in Bramley;
- Funding to continue counselling sessions at local GPs;
- Support for the police to provide contacts in relation to mental health incidents.

The Committee were advised of a number of forthcoming events:

- CLLD launch event to be held in September;
- Hawksworth Wood Dog Show – 7th July 2018
- Kirkstall Festival – 14th July 2018
- Bramley Festival -19th July 2018
- Armley Festival – 21st July 2018
- Kirkstall Art Trail – 21st and 22nd July 2018
- Mini Breeze – Bramley -30th July 2018
- Mini Breeze – Armley – 7th August 2018
- Mini Breeze – Kirkstall – 8th August 2018
- 2 day breeze event at Kirkstall Abbey – 15th & 16th August 2018

The Committee suggested the following themes for Community Committee workshops:

- Parent Champion Roles
- Air Quality

- Universal Credit
- Active Lifestyles

RESOLVED – To note the report and the key outcomes from the sub groups.

14 Date and Time of next meeting

The next meeting of the Inner West Community Committee to be held on 19th September 2018.

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Community Committee

Leeds CITY COUNCIL

Report of: Shona McFarlane, Chief Officer Access & Care Delivery, Adult Social Care

Report to: Inner West Community Committee, Armley, Bramley & Stanningley, Kirkstall

Report author: James Turner, Project Leader, Service Transformation

Date: Wednesday 19th September 2018 **To note**

Inner West Community Committee Briefing Neighbourhood Teams - September 2018

1. Purpose of report

1.1. This report updates on the progress with Strengths Based Social Care across the city and draws attention to local features of this new approach to service delivery.

2. Strengths Based Social Care (SBSC) Model – An Overview

2.1. The new strengths-based model establishes a way of delivering adult social work practice that is:

- Values driven
- Community focused in achieving outcomes
- Empowering of staff
- A partnership with local people
- Builds on the asset based approach already in place in Leeds

2.2. The new model moves away from the focus on eligibility and assessment towards a strengths-based and person-centred approach.

2.3. With SBSC, the starting point is always to look first at what someone can do rather than what they can't do; a move away from "what's wrong" to "what's strong".

2.4. After an initial conversation with a customer to understand their concerns and see what they have tried already we try to get them to the right place to help them.

2.5. That ‘right place’ may be a pre-booked conversation with one of the social work team at a local community venue, but it may be some peer support or a community group.

2.6. Social Workers have designed new tools to reduce bureaucracy and enable transparent conversations with customers that focus on the individual and the outcomes they desire.

3. Main issues

3.1. New ways of working

3.1.1. During the initial call customers have more clarity around their options and The What’s Out There Guide has been designed to enable call handlers to connect customers to beneficial services in their community.

3.1.2. A Rapid Response team is now in place to stabilise all crisis situations with a focus on make safe, short term work.

3.1.3. Customers can now also book a community appointment with a Social Worker in a Talking Point; the average wait is currently 10 days.

3.1.4. Each Neighbourhood Team has a community-based Talking Point where customers can meet Social Workers and see the range of options open to them in their local area.

3.1.5. At the Talking Point and in place of home visits and lengthy assessments Social Workers and customers can now have a series of conversations based on what the customer wants.

3.1.6. Social Workers have re-designed paperwork to record conversations so it is easier for customers to understand and less bureaucratic to complete.

3.1.7. This also empowers Social Workers to spend more time with customers and understanding their local community.

3.1.8. Teams now meet to ‘peer review’ their work before submitting support plans and this increases team knowledge and understanding and introduces creative solutions.

3.1.9. New ways of working are being embraced and the approach is being applied across different services within Adults & Health and with our Health partners across the city.

3.2. Local Progress & impact

3.2.1. Customers have told us that it is “nice to just have a conversation” and feedback is being gathered as part of the ongoing evaluation work.

3.2.2. Each NT offers on average 4 TP appointments per week with an average wait time of 10 days.

3.2.3. More people are having their needs met in a way that doesn’t require traditional services but enables them to live life the way they choose.

3.2.3.1. **Armley Neighbourhood Care Management Team**

3.2.3.2. Social workers and customers are now having better conversations rather than the previous more formal assessment.

3.2.3.3. The new paperwork particularly the Conversation Record is much easier for customers to understand.

3.2.3.4. Customers are now being seen earlier and there are now less hand-offs between staff; when seen at Talking Point the worker who sees the individual keeps the case if ongoing work required.

3.2.3.5. The Armley Helping Hands Supper Club now aligns with the Talking Point so that if appropriate customers can pick up meal vouchers during their appointment.

3.2.3.6. Relationships between teams has improved so there is now closer working e.g. between community and Learning Disability Services teams.

3.2.3.7. Teams are using Peer Review and the What the What’s Out There Guide to improve and increase their knowledge and understanding of the local community so that customers can be connected to suitable locality services.

3.2.3.8. The team is using Twitter to promote amongst staff and also to customers the range of services available in the locality.

3.2.3.9. **Woodsley Neighbourhood Care Management Team**

3.2.3.10. Social workers have really liked the new conversation record as a support for a conversation with a customer. It facilitates a conversation looking at customer strengths and allows for more proportionate recording which is easier for customers to understand.

3.2.3.11. Customers are remaining with the same social worker from their first conversation onwards. This helps to keep continuity and consistency.

3.2.3.12. Our Talking Point is at a neutral venue with information on community events and groups, and a welcoming atmosphere that helps put customers at ease.

3.2.3.13. Talking Points have helped to ensure that people are seen earlier and have a timetable to when they will be seen.

3.2.3.14. The team is using peer review to explore options and use the whole team's expertise. This has helped us to work towards outcomes prior to implementing formal support plans.

4. Conclusion & next steps

4.1.1. Strengths-based Social Care places the customer at the heart of conversations which now involve our community partners.

4.1.2. A quality performance framework is in place to ensure consistency across the city and to monitor the impact from a customer, quality and financial perspective.

4.1.3. The approach is currently being evaluated with the assistance of nationally renowned academic John Bolton and initial findings are due later in the year.

4.1.4. As new ways of working embed the approach is being explored with providers and partners across the city.

5. Recommendations

5.1. That Elected Members note the above update.

5.2. That Elected Members note the desire to return to the Community Committee Chairs Forum with a summary of this round of updates.

5.3. That Elected Members consider how we further build relationships between Adults and Health and local communities and benefit from Members' expert local knowledge.

Community Committee

Leeds CITY COUNCIL

Report of: Area Leader, West North West

Report to: Inner West Community Committee

Report author: Sarah Geary (0113 336 7872)

Date: 19th September 2018 **For decision**

Finance Update and Monitoring Report

Purpose of report

The purpose of this report is to update Members on the projects funded through the Inner West Wellbeing, Youth Activities Fund and Capital budgets. It presents projects for approval and outlines funding availability for the 2018/19 financial year.

Members are asked to:

a) Note the balance of the Small Grants budget for 2018/19 at **4;**
b) Approve the minimum conditions set out for delegated decisions set out at **5;**
c) Note the delegated decision taken at **6;**
d) Note the revised Wellbeing and YAF balances set out at **9 and on App1;**
e) Consider the deferred Wellbeing application from March Committee at **10;**
f) Consider the new Wellbeing applications at **11 – 15;**
g) Note the balance of the Capital Fund at **16;**
h) Note the balance of the Youth Activities Fund **19.**

Main issues

1. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equality and diversity; and be unable to cover the costs of the project from other funds.

2. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help them integrate). Further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

Current position:

Small Grants & Skips

3. There following small grants and skips approved since the last meeting:

- Learning with disability Day of Dance, £500
- PHAB youth group, £251
- Broadleas Better Communities – Garden Makeovers, £253

Skips - Hayleys Field Allotments & Bramley 2nd Scouts

4. The balance of the small grants and skips budget available at 4th September 2018 was **£8,982**.

Delegated Decisions

5. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

   The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

   a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
   b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
   c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

   Associated Recommendation: Members are asked to review the minimum conditions as set out in above, consider whether any amendments are required and approve such conditions for operation in 2018/2019. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

   A delegated decision has been taken since the last Committee to fund the following:

6. LGBTQ+ Sports in Summer £2000, Armley, Bramley & Stanningley and Kirkstall Ward
   To contribute costs towards the costs of a 12 month programme across the City including a range of activities across the Inner West. This project has developed from a pilot project last year where LGBTQ+ Individuals and organisations came together, this then resulted in the Fringe becoming a constituted group with a committee. Activities planned include boxing sessions, table tennis and Zumba in Armley, trampolining and dog walking events in Kirkstall and dancing and marshall arts in Bramley.

7. Money Buddies, £9053 Armley and Kirkstall
   The funding will support the Money Buddy projects for 12 months, delivering 40 sessions to be based at Armley Community Hub, Hawksworth Wood Community Hub and New Wortley Community Centre. In West Leeds Money Buddies helped clients with Financial Gains of £343,096.15 in the last twelve months to 30 June 2018. Since the start of the project in West Leeds the Financial Gains are £1,075,629.28.

Wellbeing Budget 2018/19

8 The 2018/19 Inner West Wellbeing revenue budget, including the additional injection from Executive Board is:
Wellbeing - £169,170
YAF - £38,500

9. **Current Wellbeing & YAF Balances**

Wellbeing	
Armley	£21,459
Bramley & Stanningley	£15,462
Kirkstall	£20,469 (including the post flooding monies £30,426)
Youth Activities Fund	
Armley	£2780
Bramley & Stanningley	£390
Kirkstall	£1717

Applications Deferred from June 2018 Committee

10. DJ School – an application to the June Committee for a project in Kirkstall was declined by Committee and the group was invited to consider an alternative project for the area. Members will be kept updated if a further application is received.

Funding to be returned to the budget pot – Kirkstall

11. Following discussions with Kirkstall Elected Members it has been agreed that the remaining balance in the pot of funding for post flooding related work should be returned to the budget. This is a total of £9957.

New Wellbeing applications for 2018/19

12. Kirkstall Festive Lights, Gilbert & Sandford Residents Association,

This application is to fund additional festive lighting motifs around the central junction in Kirkstall. This will complement the lights and tree that have been in place over the last few years. The local residents group are also planning a lights switch on event to take place in November which will be the first time this has taken place in Kirkstall.

13. Broadlea Teatime Club, Barca, £5,004

This group has been running for the past 2 years, the session is based at the Broadlea Community Centre on Wednesday evenings between 16.30pm and 18.00pm. There will be three members of staff to support the provision, one of which will be funded by Barca Leeds. The club is currently averaging 39 young people attending on a weekly basis and has seen in excess of 45 individual people in attendance at one time. Barca Leeds we will continue to ensure that a minimum of 25 young people attend per week. Funding of £2925 has been secured from LED Community Foundation for this project and an application has been submitted for HAP funding with a decision due in September.

Capital Wellbeing Balance

16. The current Inner West Capital balance is **£19,700**.

Community Infrastructure Levy (CIL)

17. On the 21St October 2015 the council's executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6th April 2015 do not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25%if there is an adopted neighbourhood plan, 15% if there isn't) is known as the 'Neighbourhood Fund'. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.

18. Following a meeting of Elected Members on 6th March, the following wording was agreed in relation to CIL monies:

"CIL money will be pooled for investment to go where it is needed across the Inner West Community Committee area, to be decided by the elected members of the Inner West. Members will have mindfulness of the area where development is and local sensitivity around this. If any areas gets a Neighbourhood Plan, this ward will receive the additional 10% within the 25% that comes in from having a Neighbourhood Plan, but the remaining 15% will be pooled in the usual manner."

Youth Activities Fund

19. The balance of the 2018/19 Inner West Wellbeing updated YAF budget is now **£4,889** as shown at point 8. There are no new YAF applications.

Corporate considerations

20. **Consultation and engagement**

Elected Members have been consulted through a workshop event. The 2018/19 commissioning round began with a communication to all Community Committee contacts and advertised on social media.

Consultation with Children and Young People has taken place through school groups and children's projects across the area for the Committee's Youth Activities Fund.

21. **Equality and diversity / cohesion and integration**

All projects are assessed in relation to Equality, Diversity, Cohesion, and Integration.

22. **Resources and value for money**

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be achieved.

In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

23. **Risk management**

Risk implications are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

24. The Community Committee has invested its Wellbeing funding in a wide variety of projects within local communities. The majority of projects are progressing as planned with some very positive outcomes recorded.

Recommendations

25. Members are asked to:

a) Note the balance of the Small Grants budget for 2018/19 at **4;**
b) Approve the minimum conditions set out for delegated decisions set out at **5;**
c) Note the delegated decision taken at **6 and 7;**
d) Note the revised Wellbeing and YAF balances set out at **9 and on App 1;**
e) Consider the new Wellbeing applications at **12-13;**
f) Note the balance of the Capital Fund at **16;**
g) Note the balance of the Youth Activities Fund **19.**

Funding / Spend Items	Armley	Bramley & Stanningley	Kirkstall	Total
Wellbeing Balance b/f 2017-18	£ 17,142.63	£ 29,067.97	£ 24,597.64	£ 70,808.24
Wellbeing New Allocation for 2018-19	£ 56,390.00	£ 56,390.00	£ 56,390.00	£ 169,170.00
Total Wellbeing Spend	£ 73,532.63	£ 85,457.97	£ 80,987.64	**£ 239,978.24**
2017-18 approved b/f for paying in 2018-19	£ 13,112.45	£ 25,876.50	£ 16,181.44	£ 55,170.39
Amount budget available for schemes 2018-19	£ 60,420.18	£ 59,581.47	£ 64,806.20	**£ 184,807.85**

Reference number	2017-18 Projects (b/f)	Armley	Bramley & Stanningley	Kirkstall	Total
IW/15/44/LG	Kirkstall Flood Relief Projects Pot	£ -	£ -	£ 10,287.00	£ 10,287.00
IW/16/16/LG	Second Chance (Furniture) Project	£ 2,000.00	£ 2,000.00	£ -	£ 4,000.00
IW/16/24/LG	Egyptian Mummy Learning Experience	£ -	£ 1,500.00	£ -	£ 1,500.00
IW/16/25/LG	Broadlea Grove CCTV	£ -	£ 1,650.00	£ -	£ 1,650.00
IW/16/32/LG	Leeds Women's Aid Appointment Session	£ 3,656.00	£ -	£ -	£ 3,656.00
IW/17/01/LG	Small Grants & Skips Pot (2017/18)	£ -	£ 575.41	£ -	£ 575.41
IW/17/02/LG	Festive Lights	-£ 95.00	-£ 95.00	-£ 95.00	-£ 285.00
IW/17/04/LG	Bramley Together Christmas Lights Switch on 2017	£ -	-£ 275.00	£ -	-£ 275.00
IW/17/05/LG	Broadlea CCTV Monitoring & Maintenance	£ -	£ 1,784.00	£ -	£ 1,784.00
IW/17/06/LG	Target Hardening	£ 511.45	£ 511.45	£ 511.44	£ 1,534.34
IW/17/09/LG	Motiv-8	£ -	£ 2,433.64	£ -	£ 2,433.64
IW/17/10/LG	Bosom Buddies Training	£ 522.00	£ 522.00	£ 523.00	£ 1,567.00
IW/17/14/LG	West Leeds CLLD Programme Pot	£ 4,500.00	£ 3,000.00	£ 1,500.00	£ 9,000.00
IW/17/16/LG	Fifth Year Projects	£ -	£ -	£ -	£ -
IW/17/22/LG	Coding, Crafting & Creating	£ 731.00	£ -	£ -	£ 731.00
IW/17/25/LG	Kitchen Project	£ -	£ 2,500.00	£ -	£ 2,500.00
IW/17/27/LG	Kirkstall Pocket Park Revenue Pot	£ -	£ -	£ 1,000.00	£ 1,000.00
IW/17/32/LG	Bramley Healthy Living Park	£ -	£ 3,340.00	£ -	£ 3,340.00
IW/17/33/LG	Money Buddies in Armley & Kirkstall	£ 1,287.00	£ -	£ 1,287.00	£ 2,574.00
IW/17/34/LG	Broadleas TT Club Cont.	£ -	£ 6,430.00	£ -	£ 6,430.00
IW/17/35/LG	Leeds Gateway Trail	£ -	£ -	£ 1,168.00	£ 1,168.00
	Total of schemes approved in 2017-18	**£ 13,112.45**	**£ 25,876.50**	**£ 16,181.44**	**£ 55,170.39**

Reference number	2018-19 Projects Approved	Armley	Bramley & Stanningley	Kirkstall	Total
IW/18/01/LG	Armley Grit Bins	£ 1,752.00	£ -	£ -	£ 1,752.00
IW/18/02/LG	Small Grants & Skips	£ 2,853.34	£ 3,804.33	£ 3,609.47	£ 10,267.14
IW/18/03/LG	Priority Neighbourhoods	£ 813.85	£ 813.85	£ 813.85	£ 2,441.55
IW/18/04/LG	Communications Budget	£ 436.25	£ 436.25	£ 436.25	£ 1,308.75
IW/18/05/LG	Armley Light Switch On	£ 4,964.25	£ -	£ -	£ 4,964.25
IW/18/06/LG	Festive Lights Hire	£ 2,170.00	£ 1,736.00	£ 2,604.00	£ 6,510.00
IW/18/07/LG	Bramley Lights	£ -	£ 3,400.00	£ -	£ 3,400.00
IW/18/08/LG	CCTV Broadlea Hill	£ -	£ 1,000.00	£ -	£ 1,000.00
IW/18/09/LG	CCTV Broadlea Grove	£ -	£ 1,000.00	£ -	£ 1,000.00
IW/18/10/LG	Bramley SID	£ -	£ 2,544.00	£ -	£ 2,544.00
IW/18/11/LG	Irish Arts	£ 425.00	£ -	£ 425.00	£ 850.00
IW/18/12/LG	Enduring Wellbeing	£ -	£ 1,565.00	£ 1,565.00	£ 3,130.00
IW/18/13/LG	Community Leader	£ 6,000.00	£ -	£ -	£ 6,000.00
IW/18/14/LG	Armley Basketball Project cont.	£ 1,260.00	£ -	£ -	£ 1,260.00
IW/18/15/LG	Meeting Point	£ 2,150.00	£ -	£ -	£ 2,150.00
IW/18/16/LG	Motiv-8	£ -	£ 4,000.00	£ -	£ 4,000.00
IW/18/17/LG	Sport In Summer	£ -	£ 2,000.00	£ -	£ 2,000.00
IW/18/18/LG	Passport to Natal Health	£ -	£ 3,758.00	£ -	£ 3,758.00

IW/18/19/LG	Get Fit, Get Active, Get Fed Bramley	£	-	£	5,000.00	£	-	£	5,000.00
IW/18/20/LG	Kirkstall Festival 2018	£	-	£	-	£	4,250.00	£	4,250.00
IW/18/21/LG	Kirkstall Art Trail 2018	£	-	£	-	£	2,500.00	£	2,500.00
IW/18/22/LG	Kirkstall In Bloom Engagement in the Community	£	-	£	-	£	1,855.00	£	1,855.00
IW/18/23/LG	Premier League Kicks	£	-	£	720.00	£	-	£	720.00
IW/18/24/LG	Armley parkrun	£	3,000.00	£	-	£	-	£	3,000.00
IW/18/25/LG	Bramley Grit bins	£	-	£	638.00	£	-	£	638.00
IW/18/26/LG	Youth Summit Bake Off	£	700.00	£	700.00	£	700.00	£	2,100.00
IW/18/27/LG	New Wortley Festival 2018/19	£	500.00	£	-	£	-	£	500.00
IW/18/28/LG	Two Family Fun Days & buying Canadian Canoes – Inner West Area.	£	486.00	£	487.00	£	487.00	£	1,460.00
IW/18/29/LG	Burley's Blooming 2018	£	-	£	-	£	5,000.00	£	5,000.00
IW/18/30/LG	Children's Champion Project	£	-	£	-	£	4,250.00	£	4,250.00
IW/18/31/LG	Home- made Happy Meals	£	906.00	£	-	£	-	£	906.00
IW/18/32/LG	Butcher Hill CCTV	£	-	£	-	£	3,000.00	£	3,000.00
IW/18/33/LG	Movie Matinee	£	-	£	-	£	2,298.00	£	2,298.00
IW/18/34/LG	Summer Holiday Targeted Provision	£	350.00	£	350.00	£	350.00	£	1,050.00
IW/18/35/LG	Armley Festival	£	2,500.00	£	-	£	-	£	2,500.00
IW/18/36/LG	Bramley Festival	£	-	£	4,500.00	£	-	£	4,500.00
IW/18/37/LG	New Wortley Ground Rent Charges Pot 2018/19	£	2,500.00	£	-	£	-	£	2,500.00
IW/18/38/LG	Abbey Mills Events	£	-	£	-	£	5,000.00	£	5,000.00
IW/18/39/LG	Bramley Community Centre (BCC)	£	-	£	5,000.00	£	-	£	5,000.00
IW/18/40/LG	Leeds LGBT+ Sport Fringe Festival	£	666.66	£	666.67	£	666.67	£	2,000.00
IW/18/41/LG	Leeds Money Buddies	£	4,526.85	£	-	£	4,526.85	£	9,053.70
	Total of schemes approved in 2018-19	**£**	**38,960.20**	**£**	**44,119.10**	**£**	**44,337.09**	**£**	**127,416.39**

	Total Spend for 2018-19 (incl b/f schemes from 2017-18)	**£**	**52,072.65**	**£**	**69,995.60**	**£**	**60,518.53**	**£**	**182,586.78**
	Total Budget Available for projects 2018-19	**£**	**73,532.63**	**£**	**85,457.97**	**£**	**80,987.64**	**£**	**239,978.24**
	Remaining Budget Unallocated	**£**	**21,459.98**	**£**	**15,462.37**	**£**	**20,469.11**	**£**	**57,391.46**

Community Committee

Leeds CITY COUNCIL

Report of: The West North West Area Leader (Citizens and Communities)

Report to: The Inner West Community Committee (Armley, Bramley & Stanningley and Kirkstall)

Report author: Karen Emmerson (0113 5350727)

Date: 19th September 2018

For Information

Community Committee Update Report

Purpose of report

1. This report updates the Community Committee on the work of the sub groups of the Committee: Children and Young People and Environment.

2. This report updates the Committee on community events, local projects and partnership working that has taken place in the area since the last meeting.

Main issues

Children & Young People – Champion: Cllr C Gruen

3. Following the success of last year's Inner West Youth Summit, the Communities team will be meeting with the Children's Champions to discuss the Youth Summit for 2018/19. Once a date and venue have been agreed the details will be circulated to all Members in the hope that as many Members as possible will be able to attend part or all of the day. Findings from the young people who attended the event last year have helped to inform spend on young people's activities during 2018.

4. Invites to the C&YP sub group meetings will be sent out, however for information the next meetings are on 23rd October at 11am (venue tbc) and 12th February at 10am (venue tbc).

Peer Inspections

5. As part of the monitoring of Youth Activities Funded projects a series of peer inspections have been carried out within Inner West over the summer months. Young people from across the city along with colleagues from the Communities Team have visited projects and the young people were tasked with speaking to attendees and organisers to get feedback on what was working well and what young people wanted to see, feedback from the peer inspections can be used to inform future commissioning.

Hawksworth Wood

6. There was a very successful Hawksworth Wood Fun Day held in July in conjunction with Hawksworth Primary School. It was a very sunny day in the middle of the World Cup and lots of local residents came along. The event is growing year on year with lots of local groups and organisations involved. It was also an opportunity for residents to look at the skatepark where building work was underway. The HAVA funded skatepark has now been completed and opened at the beginning of September.

Armley Festival

7. The event took place on Armley moor and attracted between 1500 – 1800 people. On the day there were 10 exhibitors including the Police, Fire Service, Education establishments and sports clubs; and over 40 stalls of which 17 were commercial ventures selling sweets, table-top games, arts & crafts, beauty products, toys, novelty items and food stalls. The remaining stalls were a combination of charities, volunteer, faith and partner organisations who were there to promote their services and offer advice.
There were also a number of activities that were provided for people to enjoy free of charge. These included, a nail bar, face painting, inflatables, circus skills and football skills. Stage performances by the Samba Band, which was a collaboration of school kids from across the area, were received enthusiastically as were the other stage performers and the Armley's Got Talent competition was very popular.
In conclusion, the event did everything it set out to do. It brought the wider community together, it allowed families to have an affordable and fun day out and it promoted services that aim to improve the physical, mental and emotional health of residents.

Bramley Festival

8. There were between 2000 to 2500 people attended the annual event in Bramley Park. There were included 70 stalls along with 12 exhibitors. Exhibitors included sports and fitness clubs, Police and Fire services and education organisations.
There were also a number of activities that were provided for people to enjoy free of charge. These included, a nail bar, face painting, inflatables, circus skills, football skills and a rodeo bull.

Stage performances by local dance and music groups were received enthusiastically and the Bramley's Got Talent competition was as popular with people queuing to have the chance to perform.

Health & Wellbeing & Adult Social Care – Champion: Cllr Lowe & Cllr Venner

Better Together

9. Barca the local health and wellbeing registered charity have completed their first quarter of the second year of the council's outreach service-Better Together. This service helps engage with local residents who are not accessing community and clinical services which may help them improve and maintain their health and wellbeing. They have made strong progress of 629 community contacts towards their annual target of 3000. There main concentration this quarter has been helping isolated middle age men access men's groups in Armley and Bramley. The St George's Crypt Group and Gotts Park Social Sessions have been particularly successful as this moving clip of a local men's group demonstrates.
   https://www.youtube.com/watch?v=AXLb4pxOIHs&feature=youtu.be
   For more information on any of these topics please contact
   Jonathan.Hindley@leeds.gov.uk

CAREVIEW-Social Isolation Support Tool

10. Careview is a smart phone app which helps our community outreach teams locate socially isolated citizens. CAREVIEW is approaching the end of its academically evaluated 12 month council trial and a full evaluation report will be available at the end of the year. This platform has a newly developed support tool that non-health professionals and residents can access should they require information on how to signpost an isolated resident to a support service. It can be accessed without signing up by visiting https://leeds.care.vu/ and then Click on the menu ☰ and select "Isolation Tool".
    For more information on any of these topics please contact
    Jonathan.Hindley@leeds.gov.uk

Malnutrition Helpline

11. Leeds Community Healthcare NHS Trust and Leeds City Council are pleased to announce a new initiative aimed at preventing and treating malnutrition in older people. The malnutrition helpline puts the public and health and social care professionals in touch with a team of dietitians who can provide advice on a range of issues relating to difficulties with eating and drinking.
    People can access support by calling 0113 843 0905 Monday – Friday 9am – 4pm or e-mail the team lch.malnutrition@nhs.nett

12. Winter Wellbeing Community Grants Scheme. Leeds Community Foundation (LCF) is running the Winter Wellbeing Community Grants Scheme, with support from Leeds City Council Public Health. The fund will support a range of community-based projects that help vulnerable people in Leeds who are most affected by cold weather. This includes households with young children and pregnant women as well as people with a range of physical/mental health problems, on low income, with disabilities, aged over 65 or otherwise vulnerable. LCF are looking for innovative ideas that support vulnerable people and provide real tangible help.
    For more information please contact Leeds Community Foundation Grants Team on 0113 242 2426 or grants@leedscf.org.uk

Employment & Skills

13. Universal Credit (UC) is one of the main elements of the Government's Welfare Reform Programme available for both in work and out of work claimants and a partial roll out went live in Leeds on the 1st February 2016. The first groups to whom it applied were new single, job seeking claimants without children or a mortgage.
    In the Government's Autumn Budget in November 2017 a number of changes were announced that have had an impact on UC. The most significant impact for Leeds was the closing of the existing UC claiming process. Therefore, since January 2018 no further new claims for UC have been made in Leeds and instead new claimants had to revert back to claiming the legacy benefits that UC will eventually replace. Leeds moves to the full UC digital claiming platform on 10th October 2018 for all new claimants. UC briefings for Members are being organised for September.
    Within the Community Committee area, there are 1,015 people claiming Job Seekers Allowance (JSA), as of March 2018 which is a 16% (195 people) decrease compared to the same period last year. There are 4,085 people claiming Employment Support Allowance (ESA), as of August 2017, which is a 4% (190 people) decrease compared to the same period last year. The first reported data on UC March 2018 shows that 430 people are currently claiming the out of work element of UC in the Community Committee area.
    From April to March 2018, there have been 1,603 residents accessing Jobshops and Employment and Skills programmes, with 572 supported to secure employment and 670 to improve their skills.
    The Personal Work Support Package (PWSP), requiring those unemployed residents in receipt of Council Tax Benefit to attend Jobshops for additional job search support, is working well. Since it commenced in April 2015 (mandatory since October 2015), 2,998 people have started on the programme with 839 (28%) securing employment. From the Community Committee area, 175 have started the programme with 55 (31%) people supported into work.

Bramley & Stanningley Ward Forum

14. Bramley Forum

The Bramley Forum met on the 26th July 2018 and discussed the following:

Inspector Sarah Towers was present at the meeting to provide a policing update to the forum. The discussion focused on social media groups in Bramley and concerns relating to the perception of crime being on the increase. Inspector Towers informed that the police were actively aware of crime in the area and do their best to respond with the resources available. Crime had actually decreased but methods of reporting had changed and more incidents were now being recorded.

Officers Andrew Molyneux and Chris Way provided a Highways update. Chris Way informed that his team were finishing off the 20mph signs in Bramley and Stanningley and traffic orders were being looked at for parking restrictions in some areas. A lot of speed calming measures had been installed and had proven to reduce speeds.

First Buses Paul Moses was in attendance and gave an update to the forum. First Buses have 500 drivers in Bramley and 200 buses of which 173 where in active use. More staff were being recruited and a further investment of circa £300 million was going towards 285 new buses. Residents were informed there would be some service changes happening in September.

15. Bramley Our Place Partnership

The Bramley Our Place Partnership was brought together to develop a local improvement plan for Bramley, focusing on the Broadleas and Fairfields.

The partnership is currently developing a work programme against the 3 identified priorities which will be underpinned by community engagement;

- Children & Young People
- Community Safety & Environment
- Jobs & Skills, educational attainment (increased employment and more of the community in learning)

The main initiative since the refresh focused on the environment and children and young people. This was a joint project working with Bramley Primary School, Housing Leeds, Waste Management and the Cleaner Neighbourhoods to deliver a dedicated school week focusing on the environment. The school devised a program that fitted in with the school curriculum and partners enhanced the students experience by coordinating a 2 day litter pick as well as presentations throughout the week at school assemblies. Following the success of this initiative it is planned to continue this initiative over the course of the new academic year. The main aim of this initiative is to build aspirations amongst the students about keeping their environment clean and tidy.

Further initiatives are now being explored by the partnership as they construct a development plan to set measurable targets and understand what difference can be made on the ground. This is being explored by 3 sub-groups working coherently to the 3 identified priorities mentioned earlier.

Armley Ward Forum

16. The last Armley Forum took place on 19th June. The Police reported there had been a reduction in burglaries. Two officers from the Cleaner Neighbourhoods Team attended, they provided a general update on the area, spoke about a recruitment campaign and about an initiative to address littering from vehicles.
The forum heard from Leeds Community Homes about their consultation event on 1st August regarding the proposed building of affordable housing on Mistress Lane. Peter Mudge from the Communities Team also attended to discuss his work in Armley as the Neighbourhood Centre Coordinator.

The next Forum is to take place on 18th September.

New Wortley Priority Neighbourhood Update

17. The New Wortley Core Team continues to meet every 6 weeks to bring together partners, monitor progress against agreed actions and ensure there is a collective, joined up approach to work taking place within the priority neighbourhood. The last meeting of the Core Group took place on 23rd July and focused on Employment Skills & Welfare. Discussions particularly focused on the rollout of Universal Credit and the CLLD programme.
Over the last few months, the Core Team has been reviewing its Action Plan for 2018/19 (Appendix 1). It continues to focus on five main themes of:

Children & Young People
Community Voice
Employment Skills & Welfare
Health & Wellbeing
Safer, Cleaner, Greener

The sub group for each theme have identified three priorities as a main focus for the coming year, with a range of key activities that they aim to undertake to help deliver these. Examples include:
Building on the success of last year, a transition support programme will once again be delivered to support the Year 6 cohort leaving Castleton Primary and to help them move into high school.
A bespoke Annual Home Visit form for residents in the Priority Neighbourhoods has now been designed, which would be able to monitor customer satisfaction and perceptions of improvements. Rollout of this is now being discussed for New Wortley.
A multi-agency day of action is scheduled for early October. This will focus on a range of community safety and environmental messages, particularly around bonfire night and the darker nights.
Funding has been approved under the Local Centres Programme to develop a gateway feature to improve the junction of Green Lane and Tong Road. Proposals are being

worked up in conjunction with Leeds Beckett University to look at potential options and will engage them to work with the community to develop those ideas.

Community Led Local Development (CLLD) Update

18. The Community Led Local Development (CLLD) funding programme in Leeds is getting ready to launch. The programme has over £3.3million of European Social Fund (ESF) and European Regional Development Fund (ERDF) monies available to fund projects that will help improve employment, skills and business prospects in the most disadvantaged areas of the city in parts of East, West and South Leeds. All organisations within the third, public and private sectors can apply to deliver a project. Organisations who bid will need to provide an equal amount of match funding for their project.
A series of launch events across Leeds are taking place in September where organisations can learn more about the programme and how to apply. Following this the CLLD Team will be issuing calls for organisations to bid for funding.
Each area of the city, West, East and South, has a different emphasis and the launch events reflect these with a different keynote speaker at each. Organisations may be interested in attending more than one event depending on their area of interest and where they deliver services.

Events across the city are listed below:

- Energising East Leeds Launch 12th September
- South Leeds Together Launch 17th September
- West Leeds Working West Leeds Thriving 20th September
- South Leeds Together Launch 24th September
- Energising East Leeds Launch 25th September
- West Leeds Working West Leeds Thriving 26th September

Corporate

19. **a. Consultation and engagement -** Local priorities were set through the Community Plan process.

b. Equality and diversity / cohesion and integration - The Business Planning process takes into account equality, diversity, cohesion and integration issues.

c. Council policies and city priorities - The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

Conclusion

20. The work of the sub groups are essential in the delivery of the Community Committee priorities. The Communities Team continues to look at opportunities to develop projects and promote new ways of working to achieve the objectives outlined in the Community Plan.

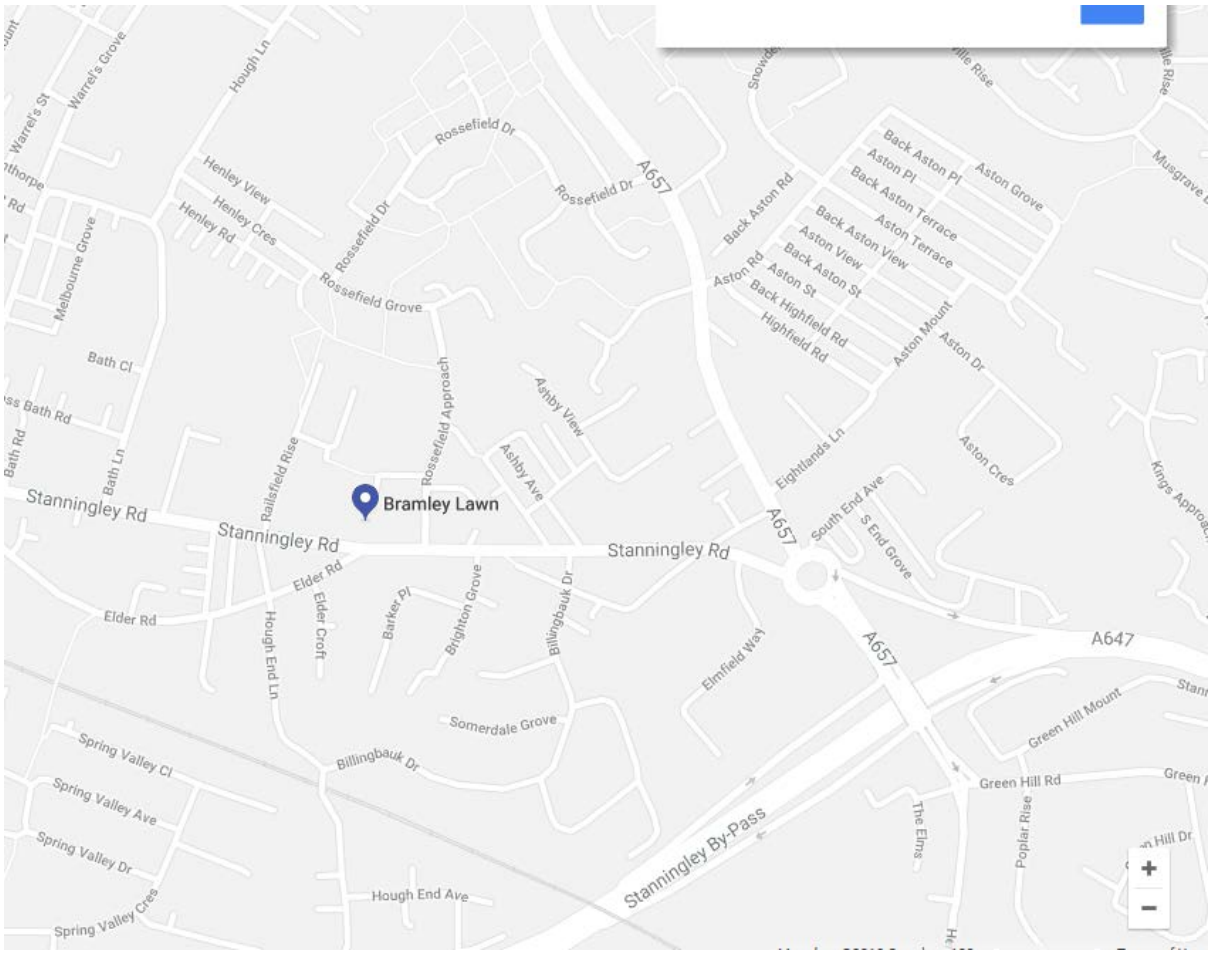
Recommendations

21. To note the report including the key outcomes from the sub groups.

Background information

- None

Bramley Lawn, off Rossefield Approach, Bramley, Leeds, LS13 3RU



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